



499 N. Parham Road
Henrico, VA 23229
www.richmont.org
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ABOUT US

RMS IS RICHMOND'S LEADING DUALY ACCREDITED SCHOOL PROVIDING AUTHENTIC MONTESSORI EDUCATION ROOTED IN THE SCIENCE OF CHILD DEVELOPMENT & THE THEORIES OF DR. MARIA MONTESSORI. JOIN OUR TEAM OF MISSION DRIVEN EDUCATIONAL PROFESSIONALS WHO INSPIRE ACADEMIC EXCELLENCE AND NURTURE HUMAN POTENTIAL

HOW TO APPLY

Please submit a letter of interest, resume including three references, and an [Employment Application](#), to careers@richmont.org.

Compensation is hourly.

Richmond Montessori School is an equal opportunity employer and an open and affirming community. We seek candidates of diverse backgrounds.



SUBSTITUTE TEACHERS

PERFORMANCE OBJECTIVES

- Implement and teach lesson plans and instructions as directed by the absent teacher
- Maintain a clean, respectful, and orderly classroom, and follow classroom and school procedures as required by the school
- Communicate in a friendly and positive manner toward parents, students, and administrators
- Keep records on attendance, accidents, and incidents
- Protect students, equipment, materials, and facilities
- Ensure the safety of students at all times

REQUIREMENTS

- EXPERIENCE WORKING WITH STUDENTS PREFERRED
- ABILITY TO COMMUNICATE RESPECTFULLY (WRITTEN AND ORALLY) WITH STUDENTS, ADMINISTRATORS, AND OTHERS
- ABILITY TO FOLLOW AND ENFORCE RULES, POLICIES, AND PROCEDURES
- ABILITY TO BE FLEXIBLE WORKING WITH VARIOUS LEVELS OF STUDENTS AND SUBJECTS
- MUST BE PUNCTUAL AND RELIABLE
- MOTIVATED LEARNER
- OPEN-MINDED
- ABILITY TO CARRY UP TO 20LBS
- ABILITY TO PASS A BACKGROUND CHECK

EDUCATION, TRAINING, AND/OR EXPERIENCE:

- ASSOCIATE 'S DEGREE OR HIGHER
- A BACKGROUND IN EDUCATION OR CHILD DEVELOPMENT OR PREVIOUS EDUCATIONAL EXPERIENCE IS A PLUS